

**IMPORTANT & URGENT
FOR YOUR IMMEDIATE ACTION
Ref: Unit Code/DEMAT/1**

Date :28/08/2018

To,
Dear Shareholder(s),

Sub.: Dematerialization of your physical shares.

In terms of Regulation 40 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended vide SEBI (LODR) (Fourth Amendment) Regulations, 2018 (gazette notification dated June 8, 2018 of SEBI), it has been notified that except in case of transmission or transposition of securities, requests for effecting transfer of shares shall not be processed w.e.f. December 05, 2018, unless the shares are held in dematerialized form with a depository.

In view of the aforesaid amendment, we request all Members, who are holding physical shares of the Company, to take note of the impact of the said amendment in Regulation 40, on transfer of shares held in physical form w.e.f. December 05, 2018 and get their shares dematerialized. Shares can be held in Demat Form in either of the two Depositories, viz, National Securities Depository Ltd. (NSDL) or Central Depository Services India Ltd.(CDSL) where the shares are held in electronic form through the medium of Depository Participants (DPs).

Advantages of holdings the shares in Demat form are as follows:

- i.** Possibility of damage or loss of Physical share certificate is eliminated;
- ii.** Cases of forgery or tearing or mutilation of share certificate(s) are eliminated;
- iii.** Demitting provides the ease and convenience of Paperless trading of shares. Once a demat account is opened with a DP, shareholder can buy or sell shares in electronic form without any paperwork as applicable to Physical share certificate based transaction(s).
- iv.** No stamp duty is payable on transfer of shares in Demat form.

Process for Dematerialization of shares in Physical Form:

1. For shareholder(s) who are not having a Demat account:

The shareholder(s) is/are required to approach any Depository Participant (DP) and open a Demat Account with a DP in the same name(s) and style in which the shareholder(s) holds shares in Krishna Capital & Securities Limited. After opening of the Demat Account, shareholder (s) has to surrender the Original Share Certificate(s) along with duly filled-in and signed Demat Request Form (DRF) to the DP, who will forward the same to the RTAs, i.e., MCS Share Transfer Agents Limited. The RTAs will scrutinize/ verify the DRF and, if found in order, the shares will be dematerialized and equivalent number of shares will be credited to the Demat Account of the shareholder(s) by RTAs.

2. For Shareholder(s) having a Demat Account:

The shareholder (s) who are already having the Demat Account are required to check whether the existing Demat Account is in the same name(s) and style as per the shareholding in Krishna Capital & Securities Limited.

If yes, shareholder (s) has to submit duly filled in and signed DRF along with original share certificate to the DP for dematerialization of the shares.

If the existing Demat Account is not in the same order of name, the shareholder(s) is/are required to approach his/her DP for guidance.

We request you to convert your Shareholdings from physical form to Demat form at the earliest in view of the advantages of Demat holding as explained above.

In case, if you have any queries or need any assistance in this regard, please contact:

<p>MCS Share Transfer Agent Limited Ahmedabad Branch 101, Shatdal Complex, Opp. Bata Showroom, Ashram Road, Ahmedabad - 380009, Gujarat, INDIA. SEBI Regn. No.: INR000004108 Tel No: 079-26582878, Fax No: 079-26581296 E-mail helpdeskahmd@mcsregistrars.com Website : www.mcsregistrars.com</p>	<p>Shweta Saparia- Company Secretary & Compliance Officer Krishna Capital & Securities Limited 403, Mauryansh Elanza, B/h. Parekh Hospital, Shyamal Cross Road, Satellite, Ahmedabad – 380015, Gujarat, INDIA Tel. No.: 079-26768573/72 E-Mail Id: ksbspl@yahoo.in</p>
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**Thanking You,
Yours Faithfully,**

**For, Krishna Capital & Securities Limited
SD/-
Shweta Saparia
Company Secretary & Compliance Officer**

REGD. OFFICE : 403, Mauryansh Elanza, Nr. Parekh Hospital, Shyamal Cross Road, Satellite, Ahmedabad - 380 015.
Tel. : (079) 2676 8572, 2676 8573 Fax : + 91 - 79 - 2676 857, CIN: 667120GJ1994PLC023803, E-Mail: ksbspl@yahoo.in, Web Site: www.kcsl.co.in

**IMPORTANT & URGENT
FOR YOUR IMMEDIATE ACTION
Ref: Unit Code/PAN/Reminder-I//2018**

Dear Shareholder(s),

Sub.: First Reminder for Mandatory updation of PAN, NECS, Bank details & email ID against your holding.

Pursuant to SEBI circular dated 20s April, 2018, shareholders whose ledger folios doesn't have / having incomplete details with regard to PAN and Bank particulars are required to compulsorily furnish the details to the RTA for registration in the folio.

As per the records with RTA, your folio needs to be updated with the PAN / complete Bank details so that the investments held by you will be fully protected with proper KYC compliance.

ACTION REQUIRED FROM YOU

You are requested to submit the following to update the records immediately on receipt of the letter

- Enclosed format to be duly filled in and signed.
- Self-attested copy of Pan Card.
- Cancelled Cheque leaf with name (if name is not printed, self-attested copy of the pass book first page)
- Address proof (self-attested Aadhaar-card)
- Email address of the First / Sole Holder.

In case if you have any queries or need any assistance in this regard' please contact;

MCS Share Transfer Agent Limited Ahmedabad Branch 101, Shatdal Complex, Opp. Bata Showroom, Ashram Road, Ahmedabad - 380009, Gujarat, INDIA. SEBI Regn. No.: INR000004108 Tel No: 079-26582878, Fax No: 079-26581296 E-mail helpdeskahmd@mcsregistrars.com Website : www.mcsregistrars.com	Shweta Saparia- Company Secretary & Compliance Officer Krishna Capital & Securities Limited 403, Mauryansh Elanza, B/h. Parekh Hospital, Shyamal Cross Road, Satellite, Ahmedabad – 380015, Gujarat, INDIA Tel. No.: 079-26768573/72 E-Mail Id: ksbspl@yahoo.in
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**Thanking You,
Yours Faithfully,**

**For, Krishna Capital & Securities Limited
SD/-
Shweta Saparia
Company Secretary & Compliance Officer**

FORMAT FOR FURNISHING THE PAN , NECS, BANK DETAILS & EMAIL ID

Reference No: (pre-filled)

To

MCS Share Transfer Agent Limited
Ahmedabad Branch
101, Shatdal Complex,
Opp. Bata Showroom, Ashram Road,
Ahmedabad - 380009, Gujarat, INDIA.

Dear Sir,

Unit: Palco Metals Limited

I/ We furnish below our folio details along with PAN and Bank mandate details for updation and confirmation of doing the needful. I/we are enclosing the self-attested copies of PAN cards of all the holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card as required for updation of the details:

Folio No.			
Address of the Ist named shareholder as per the share certificate			
Mobile No			
E-Mail id			
Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in your cheque book)			
Account Type (Saving / Current / Cash Credit)			
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification			
11 Digit IFSC Code			
	PAN No	Name	Signature
First Holder			
Joint Holder 1			
Joint Holder 2			

The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.